

Adoption Assistance

This policy is designed to assist adoptive parents with the financial aspects of adopting a child new to their family unit. This policy does not apply to the adoption of stepchildren.

Eligibility

- Full-time and part-time employees that work a minimum of 20 hours per week.
- Interns, seasonal employees, temporary, term consultants, and partners are not eligible for this policy.

You also must be employed by FORVIS on the date payment is made.

Amount of Financial Assistance

FORVIS' qualified adoption plan will reimburse up to \$5,000 in actual expenses for legal and adoption fees associated with the adoption of a child. The benefit plan is non-taxable.

Procedure

- Complete the [Adoption Assistance Request form](#)
- Submit form, copy of adoption expenses, birth certificate(s), and a copy of the legal documents that accompany the adoption to MyHR@forvis.com.

See the Bonding Leave policy regarding paid leave entitlements.